

Job Description: Junior Lock Desk Analyst

About HomeLend

HomeLend is transforming the mortgage industry by offering an innovative technology platform, which provides the entire infrastructure required to directly invest in mortgage loans and serves as a trading hub for both buyers and sellers of mortgages.

Position Overview

We are seeking a detail-oriented and motivated Junior Lock Desk Analyst to join our team. The ideal candidate will assist in managing the locking and pricing of mortgage loans, managing bulk transactions, building loan acquisition programs for different investors. This position offers an excellent opportunity to develop your skills in the mortgage industry and gain valuable experience.

Key Competencies Required

- Assist in the locking and pricing of mortgage loans and associated revisions, relocks and other processes.
- Monitor market conditions and analyze pricing trends between different investors.
- Input and maintain accurate loan data in the pricing system.
- Assist in large bulk fundings
- Building tape cracking templates for different sellers
- Assist in debugging connectivity issues with downstream systems using PostMan and Python.
- Respond to inquiries from internal and external stakeholders regarding loan pricing and status.
- Support the Lock Desk Manager in daily operations and projects.
- Utilize python scripts that assists in automation of Investor's acquisition programs.
- Build Investor acquisition programs utilizing investor guidelines and ratesheets.

Required Qualifications

- Bachelor's degree in Data Science (minor Finance/Economics) or Finance/Economics (minors Data Science)
- Strong analytical skills and attention to detail.
- Proficiency in Microsoft Excel and other MS Office applications.
- Working knowledge of Python
- Excellent communication and interpersonal skills.
- Ability to work well in a team environment and manage multiple tasks.
- Self motivated and ability to work remote.

Desired Qualifications

- Basic understanding of mortgage processes and pricing.

Compensation & Perks

- Compensation will include a competitive salary, performance-based bonus, and stock options through the Homelend's ESOP, providing the opportunity to share in our success.

Additional Details

- Hybrid | at least 5 days/month in the NYC office (more during onboarding)
- Occasional travel may be required